

ACCREDITATION RULES FOR SPORT EVENTS CONDUCTED BY FEDERATION of INTERNATIONAL BANDY (FIB)

I. GENERAL BACKGROUND

Article 1. Scope

These rules apply to sport events organized by the Federation of International Bandy (FIB). The rules regulate the procedure for obtaining accreditation by representatives of the mass media (media) for sport events held by the Federation of International Bandy (FIB), rights and obligations of media representatives, the procedure for reporting from sport events held by FIB, the grounds and procedure for withdrawal of accreditation.

ii. PROCEDURE FOR RECEIVING ACCREDITATION

Article 2. Authorized body

The decision on accreditation of media representatives (media) to a sport event is carried out by the Federation of International Bandy (FIB) together with the tournament organizer on the basis of documents submitted by the media.

Article 3. List of documents

Documents for accreditation include:

- Application for accreditation (see Appendix 1);
- Photo, that must be made in color, strictly in full face, on a white background, with a neutral facial expression and mouth closed, the face oval should be at least 70 - 80 percent of the height of the photo;
- Official letter from the National Federation.

Documents for accreditation are sent to the Federation of International Bandy (FIB) via e-mail.

Original documents for accreditation are provided upon receiving of an accreditation card. Without original documents, an accreditation card can not be issued.

Article 4. Application for accreditation

An application for accreditation of media representatives should contain the following information:

- personal data of the media employee;
- name of the media, the actual address of the media;
- contact phone and e-mail employee;
- press ID (if available).

Responsibility for the completeness and accuracy of these data is on the head of the media.

Article 5. Official Letter from the National Federation

An official letter from the national Federation should contain information confirming the applicant's affiliation with the national media.

To receive an official letter, the media applies to the National Federation.

Article 6. Deadlines for submission of documents for accreditation

Documents for accreditation must be submitted by the deadline set by the Federation of International Bandy (FIB).

Documents, sent after deadline, are not subject to review.

Article 7. Decision on accreditation

The decision on accreditation or refusal of accreditation is made within 3 (three) days after the application deadline, but no later than 2 (two) days before the start of the sport event. The number of accredited media is determined by the Federation of International Bandy (FIB) and the organizer of the sport event, based on the capacity of the press /media center, as well as the number of applications and their compliance with these Rules.

Article 8. Accreditation Card

An accreditation card is a document confirming the accreditation of a media representative. The accreditation card is personal and contains the following information:

- photo
- personal data of the media employee,
- name of the media
- The term of accreditation and the name of the arena in which it operates.

The accreditation card provides the right to enter the venue of a sport event (arena, press conference hall, premises for the media).

Transfer of an accreditation card to another person is not allowed.

III. RIGHTS AND OBLIGATIONS OF MEDIA REPRESENTATIVES

Article 9. Rights of media representatives

Accredited media representatives have the right to:

- receive in advance information about the time of the sport event;
- attend the sport event for which an accreditation card was issued;
- use specially equipped places for media representatives to perform their professional duties;
- to interview the participants of a sport event;
- get acquainted with the information and reference materials intended for publication;
- use equipment for the implementation of their professional duties, if it does not contradict the requirements of the organizer of a sport event.

Article 10. Responsibilities of media representatives

Accredited media representatives are required to:

- respect the rights, interests, honor, dignity and business reputation of the participants and organizer of a sport event, the Federation of International Bandy (FIB) and its representatives;
- check the accuracy of the information they provide, use only confirmed facts, do not use false information, comply with generally accepted standards of journalistic ethics, do not distribute materials affecting the honor, dignity and business reputation of the participants organizer of a sport event and FIB representatives;
- avoid interfering sport event at which he is present;
- follow the rules defined for special events;

- when carrying out professional activities, upon request, submit an editorial certificate or other document proving the identity and powers of the journalist, including an accreditation card;
- to comply to the requests of the persons who provided information, to acknowledge the source of information;
- inform about audio / video recording, film / photography;
- during the sport event be located in specially designated for the press places;
- while being in the press box, press / media center, conference room, as well as the mixed zone, to carry out professional activities.

IV. PROCEDURE FOR REPORTING SPORT ACTIVITIES

Article 11. Access Rules

All accredited media representatives should have free access to the press / media center, press podium, mixed-area interview for all days of the sport event.

If the number of persons exceeds the number of seats in the press / media center, the organizers have the right to take special priority measures.

The press / media center and the tribune for the press must provide places with working conditions for at least 30 journalists.

Article 12. Mixed Zone

The team members of a sport event participant must receive a request to arrange an interview with players / coaches, after which players / coaches must be available in the mixed zone no later than 10 minutes after the end of the game.

To participate in an interview in a mixed zone, a team can be given no more than 5 players who must be in the official uniform of the team.

A team representative must inform a media representative if the requested player is selected to undergo doping control.

This player will be available to the media after doping control has been completed.

The media rights holders (television and radio) have a priority right to conduct interviews in the mixed zone, and they can interview the players immediately after the end of the sport event.

Article 13. Press conferences

A press conference with the participation of both head coaches must be held after each game in a special room and begin no later than 15 minutes after the end of the game. The facilitator of the press conference must accompany both coaches from the locker room to the press conference room.

Translation into English should be provided as mandatory, and translation into other languages will be provided depending on the level of interest and availability of the translation.

By special request, a player can be added to the press conference after the game.

Article 14. Flash interviews

The Federation of International Bandy (FIB) recommends players / team coaches to take part in a flash interview during the half-time break if there is a corresponding request from the official broadcaster of the tournament.

The maximum time for flash interviews is 180 seconds.

Article 15. Access to the locker room of teams

If approved, the management team of FIB organizes limited access to the locker room at the end of the final match and the match for bronze medals.

The maximum number of accredited journalists for a sport event is 5.

Access to the locker room is limited to 15 minutes, calculated from the opening of the door to the team's dressing room, but no later than 15 minutes after the end of the sport event.

Media representatives are obliged to leave the dressing room immediately after the completion of the 15-minute access period, after which it is possible to conduct interviews in the mixed zone, according to previously established rules.

V. BASES AND ORDER OF DETERMINATION OF ACCREDITATION

Article 16. Deprivation of Accreditation

For violation of these Rules, a sanction is established in the form of withdrawal of accreditation of a media representative.

The fact of withdrawal of accreditation from media representative will be taken into account by the Federation of International Bandy (FIB) when considering documents for accreditation of the relevant media (media representative) for subsequent sport events.

Deprivation of accreditation is applied both to the relevant media and to its individual representatives.

Deprivation of accreditation of a media representative is used if there is inaccurate or distorted information in its publications, stories and other information materials about the activities of the Federation of International Bandy (FIB), sports events held by FIB, as well as in other cases of non-compliance with these Rules, including non-compliance with the rules of conduct at the venue of the sporting event.

The decision to withdraw accreditation is made by the Federation of International Bandy (FIB) together with the organizer of the tournament, a corresponding document will be issued.

Appendix 1. Accreditation Application

TO _____
(name of the Organizing Committee of the tournament)

from _____
(FULL NAME)

(position of the head of the media)

(name of the media)

(actual media address)

Accreditation Application

I ask you to accredit the below representatives

(name of the media)

and issue accreditation cards for them for

(name of the event)

in accordance with the Rules for accreditation for sport events held by the Federation of International Bandy (FIB):

1. _____.
(Full name of the media representative, press ID, contact phone and e-mail)

We hereby guarantee abiding the procedure for submitting an application for accreditation, providing of required documents and respecting the Rules of accreditation for sport events held by the Federation of International Bandy (FIB).

_____/_____/_____
(date) (signature) (full name)